

## Mary Hare School: Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil Entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of providers\* about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

\*students/parents/carers are also encouraged to contact/visit local providers in their home areas particularly at key points of transition.

### Management of provider access requests

Procedure:

A provider wishing to request access should contact either:

- Miss Rachel Leach, Careers Co-ordinator Years 8-11:  
[r.leach@maryhare.org.uk](mailto:r.leach@maryhare.org.uk)
- Mrs Diane Gladwell, Sixth-Form Careers Co-ordinator:  
[d.gladwell@maryhare.org.uk](mailto:d.gladwell@maryhare.org.uk)

Telephone Mary Hare Reception: 01635 244200

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please contact the relevant careers co-ordinator to identify an appropriate opportunity for you.

The school's policy on Child Protection Procedures sets out the school's approach to allowing providers into the school as visitors to talk to our students.

### Premises and facilities:

The school will make rooms available for meetings between providers and students as appropriate to the activity. The school will also make available AV and other equipment to support the presentation. This will be discussed and agreed in advance of the visit with the appropriate careers co-ordinator.

Providers are welcome to leave copies of their prospectus or other relevant course literature (to be added to the careers resources in either the main school library or within the Careers Resource Centre) with the main school reception. Careers literature/resources within the main school library, are available to all students at lunch and break times, and to Sixth Form students all day.

### Approval and Review

First Date of Issue: May 2018

Next review: September 2020

Signed:

Peter Gale, Principal \_\_\_\_\_

(name) Chair of Governors